

Present:

UCC Voting: Judith Downie, Jule Gómez de García, Michael Hughes, Yi Sun, Olaf Hansen

Excused: Delores Lindsey

Ex officio: David Barsky, Virginia Mann

1. We approved the minutes from March 23.
2. UCC discussed the newly proposed sentence in the catalog description for the Entrepreneurship tracks. UCC suggested
 - “The program is designed to help students develop their ideas into a well conceived business plan that can lead to a start-up business” or
 - “The program is designed to help students develop their ideas into a well conceived business plan that can lead to a start-up business that could contribute positively to the economic viability of the community”.
3. UCC started to review the proposed changes for the Marketing Option. UCC had no questions about the rationale for the change and the inclusion of new courses. But UCC had some remarks regarding the proposed courses:
 - MKTG340: Here the course description does not seem to describe the course content, it seems more like a rationale for the course.
 - MKTG445: Virginia Mann will inform the psychology department about the proposed course.
 - MKTG452: Virginia Mann will inform the economics department about the proposed change.
4. UCC started to review the P2-Form and courses for the proposed Master in Biotechnology.
Remarks about courses:
 - a) BA503, Virginia Mann will inform the mathematics department about the proposed statistics class.
 - b) BA504, UCC proposes that the first sentence should read “Introduces basic accounting concepts, vocabulary, and structure. UCC will ask the originator for SLOs for this course.
 - c) BA505, UCC will ask the originator for SLOs for this course.
 - d) BA506, the course description in the syllabus should be used instead of the course description provided in the C-Form.
 - e) BIOT630, Virginia Mann will inform the mathematics department about the proposed statistics class.
 - f) BIOT660 has 3 units on the C-Form and 2 units in the P-Form, which number is correct?
 - g) BIOT690 has no course outline, and signatures are missing.

All C-Forms have the signature of Bianca Mothe in item 22. Is this the signature for the biology department? (*Items e-g are just from me, I hope it is ok for the committee to ask already for this, hopefully we get the revised P-Form faster*).

Remarks about the P-Form:

- a) The P-Form should have a signature from the chemistry department.
- b) Item 3b), page 13, what are “plus” courses?

- c) Item 3b), page 13, after some discussion UCC decided to ask for a catalog copy for the proposed Master's program. Even if the catalog copy is not printed in the university catalog it will be a way of presenting it to the senate, and will give students information about application, continuation, and graduation in the Master of Biotechnology program.
 - d) In item 4a), page 14, refers to the SLO-course matrix in appendix A, but appendix A shows only the program SLOs.
 - e) Item 4b), page 14, UCC discussed the proposed assessment and had the opinion that the current proposal is not sufficient. Item 1 in 4b) is not a form of assessment of SLOs, the program might conduct these surveys, but they should not be mentioned here. Assessment 2 is more suitable. More details should be given and it might be good to refer to the culminating experience course where the assessment can be conducted.
 - f) Throughout the document PSM is used very often instead of Master of Biotechnology. Especially in the catalog description the two terms should not be used in parallel.
 - g) The course numbering does not follow the course sequencing proposed in appendix B1. It might be better for students to take classes in an order which agrees with the numbering. UCC would like to ask the originators to renumber the courses according to the sequence in which the classes are taken.
 - h) UCC will ask the chemistry department to add "or students who have been admitted to the Master of Biotechnology program" to the prerequisites for CHEM450. *(Virginia would you please inform the chemistry department about this when you ask for the signature?)*
 - i) Page 22, line 4, breath should read breadth?
 - j) Item 4f), page 18, the course BIOL686 is listed. Which role does this course play in the rest of the proposal?
 - k) Appendix B1, BGA should be replaced with BA.
 - l) Item 4i, page 18, Appendix A, should read Appendix B1.
 - m) Item 4k), page 19, Microbiology is listed twice.
- (again items j-m are added by me, I hope this makes the revision quicker).*
5. We decided to split the reading of packet 16 in the following way:
 BIOL175-ECON610: Jule, Yi, Olaf
 P2-Form LTWR: Creative Writing Thesis Option – WMST495: Judith, Delores, Michael

Olaf Hansen