

Present:

**UCC Voting:** Robert Aboolian, Judith Downie, Jule Gómez de García, Delores Lindsey, Yi Sun, Olaf Hansen

**Ex officio:** David Barsky, Virginia Mann

1. Before UCC started to review the minutes from the last meeting we discussed the problem of adding some information to the P-Form/P-Form template to guarantee IITS and the Library more time for the review. During our discussion several ideas came up:
  - a) The library and IITS should do a final review of the P-Form once the colleges have finished their review, because often the P-Form is changed substantially during the review. Maybe this would be also a good time for the library or IITS dean to sign the P-Form.
  - b) A question was raised about the connection between the library/IITS report in the P-Form template and the signature on the P-Form, what is currently the process? Maybe UCC should give more guidance, see also a) above.
  - c) David Barsky mentioned that his office will now post A-Form related information, so more information is available about newly developed programs and where the proposed programs are in the curriculum process.
  - d) David Barsky mentioned that in the future program proposals might undergo a stricter review at the chancellor's office and CPAC. This is related to the state budget situation.
2. We approved the minutes from our November 17 meeting.
3. DNCE498 and DNCE499 were approved by UCC after CAPC approved the new courses.
4. David Barsky reported that he decided to go forward and add the ELM requirement to several mathematics classes which fulfill the B4 requirement. There is a state mandate for this requirement and the current problem was caused by the fact that PeopleSoft can not enforce lower division prerequisites which implicitly require the passing of the ELM requirement.
5. UCC decided to move CS435 to the senate agenda for December 3 if the committee does not receive any answer from the physics department in this week.
6. UCC discussed the course changes for the human development program. We focused mainly on the report "Recommendation Regarding the Human Development Major, Spring 2005". On page 20 of this report several concerns were expressed which UCC thinks should be addressed by curriculum changes. The first two concerns are "hidden units in the sociology classes" and new psychology classes which should be added to the human development menus. Here the UCC would like to ask for a P2-Form from the human development program. The next three concerns are related to specific courses:
  - a) HD497 the task force asks for added prerequisites, but to UCC it was not clear if this was included in the current C2-Form for HD497.
  - b) HD301 should be offered as a theory class, does the currently proposed C2-Form for HD301 take this into account?
  - c) HD495, here the over enrollment seems to be the biggest concern for the task force. How does the currently proposed C2-Form address this problem, or have different strategies been implemented to solve this problem?

7. UCC finished its first review of the P-Form for the proposed CHAD program.
  - a) In item 3.a) the information about the faculty members should be updated, for example Sonia Ruiz does not seem to be at our university anymore, Patricia Worden is now Vice President of Student Affairs and Gerardo Gonzalez is Dean of Graduate Studies. How much do these changes affect the ability of the psychology department to teach the required classes for the CHAD program?
  - b) In item 3.d) and 4.e) the reports from IITS are missing, have these reports been obtained? Have the proposers investigated the possibility to purchase some equipment through a Lottery Grant?
  - c) On page 23 in item 4.b) it is estimated that three new faculty lines will be needed to deliver the program, how was this number derived? (this is actually more a question for BLP). But in connection with the fact that all three hires will be in the psychology department the question was again raised if this program is part of (connected to) the psychology program. David Barsky pointed out that there is a similar relation between communication and mass media.
  - d) On page 26 in the last sentence of the proposed catalog description the word “we” should be replaced by “the department” or reformulated in a different way.

Olaf Hansen