

Present:

**UCC Voting:** Judith Downie, Delores Lindsey, Olaf Hansen

**Ex officio:** David Barsky, Virginia Mann, Brittany Russo

**Excused:** Robert Aboolian, Yi Sun

1. We approved the minutes from October 6 without changes.
2. Olaf Hansen reported on the answers from Mark Wallace and Yuan Yuan. LTWR307 and LTWR325 under "Writing Emphasis" will get a footnote saying that these courses can not be counted towards this emphasis if they were taken to fulfill the core requirement. The LTWR P2-Form, LTWR307, LTWR325, LTWR425, and FMST375 were approved by UCC.
3. UCC decided to write a letter to the Liberal Studies department congratulating them on the approval of the Border Studies Option and informing them about two ideas which UCC had about increasing the enrollment for the new option: Developing a Border Studies Minor and a new field "Border Studies" within the Social Science degree.
4. David Barsky informed UCC that he will meet Rocio Guillen in the afternoon and will clarify the question about the instruction mode of CS435.
5. David Barsky explained to the UCC the current way how new courses are incorporated into programs. In order to avoid too many P2-Forms coming into the office of Academic Programs it is the current practice that department chairs have the responsibility to add these new courses to the catalog description during the following reconciliation cycle or if a P2-Form is submitted for major changes. The tracking of these changes seems to be a problem, but UCC will follow the current practice. A letter will be sent to Karen Schaffman and Veronica Anover informing them that no P2-Form is necessary.
6. The courses FREN415/WLAN415 and FREN450/WLAN450 were approved.
7. The courses HIST310A, HIST310B, HIST311A, and HIST311B were approved by the UCC pending the addition of sentence like "*May not be taken for credit by students who have received credit for HIST310*" to HIST310A and HIST310B and "*May not be taken for credit by students who have received credit for HIST311*" to HIST311A and HIST311B.
8. MATH541 was approved pending the following changes: The prerequisites should read "*Prerequisites for undergraduates and enrollment requirements for graduate students: MATH350 or 370 or 470 or 472 or 474*". The catalog description should start with the sentence "Material covered in this course will be selected from a subset of the following topics:".
9. MGMT320 was approved by UCC, the prerequisites will be added to the catalog description, also a sentence that the course can not be taken for credit by students who have taken MGMT484A.
10. UCC discussed the course proposal for PSCI366. UCC had no objections to the course content but UCC will ask the originator if it would be appropriate to find a more narrow title for the course because the course seems to be focused on the Arab-Israel peace process and not on all of the Middle East.

11. UCC decided to start next week with the P-Form for the B.A. in Child and Adolescent Development. Also we will take a look at the current C- and C2-Forms in our next meeting and will start to think about changes.

Olaf Hansen