

Present:

UCC Voting: Robert Aboolian, Judith Downie, Delores Lindsey, Yi Sun, Olaf Hansen

Ex officio: Virginia Mann

1. We approved the minutes from September 29 without changes.
2. UCC approved the P2-Form from the Sociology department and the P2-Form from the Human Development department including the new course proposal HD101.
3. UCC reviewed P2-Form of the Literature and Writing Department, including the course change for LTWR325 and the two new course proposals for LTWR307 and LTWR425. UCC had no objections to the course proposals and also agreed with the rationale for the program change. But UCC was not clear if the LTWR department really intended to have LTWR307 and LTWR325 (one of these courses will now be a requirement for the Literature major) on the list of courses under “Writing Workshop” in the Writing Studies Concentration, this would mean that this option has only 15 units. An email will be sent to the Literature and Writing department chair for clarification.
4. UCC discussed the course proposal for CS435, from the course outline it appears that a substantial amount of the class time is used for laboratory exercises and the question came up in UCC if the coding of the mode of instruction for this class is correct. It was noted that the prerequisites should also be added to the catalog description.
5. UCC approved the course change for DNCE301.
6. UCC discussed the course proposals for DNCE311 and DNCE490A/B/C. For both classes it was not clear how the students of the Dance minor would actually know that they can take these classes. A P2-Form for the Dance minor seems to be necessary. For the class DNCE490 the catalog description appears more like a course requirement and a syllabus or course outline is missing. Also it was not clear why the course can be repeated for up to nine units. Maybe this will be clearer to the committee once we receive more information. An email will be sent to the originator.
7. UCC discussed the course proposal for FMST375. The attachment from the History department was missing. UCC would like to see the approval to make sure that there is no overlap with the course HIST364. UCC will also ask for the SLOs for this course.
8. UCC discussed the course proposal for FREN399. UCC appreciated the fact that the department informed UCC about the fact that this is a Service Learning Course, but UCC thinks that this statement should be not the first statement in the catalog description, rather it should be added in italics. From the course description it was not clear what the role of the faculty in this courses is and what kind of supervision is provided by the faculty. It was also noted the reading list has no connection to the French language.
9. UCC discussed the two course proposals for FREN415 and FREN450. UCC had the opinion that a P2-Form is needed to incorporate the courses into the French minor.

Olaf Hansen